

I. Visit **entrance.fol.edu.np** you'll see the screen as below.

1. You must click **button 1 (Online Payment)** for making online payment. Payment only through this link is valid, all other transactions are not considered for application.
2. Once payment has been made you must click **button 2 (Start Registration)** for submitting application.
3. You can check the status of your application from **button 3 (Check your Status/Print Admit Card)** and also download your admit card once released.

II. PAYMENT PROCESS

Once you click in ONLINE PAYMENT button, you'll see the screen as below.

Payment Process

After successful payment, you will be provided with voucher no to be used during the application.

Full Name:*
Enter your fullname here

Date of Birth (AD):*
Enter your Date of Birth (AD), this will be used in verification of the voucher.

Mobile No:*
Enter your Mobile No.

Email:*
Enter your Email Address.

Amount In NPR (Service Charges applicable, varies for different service providers):* 1500

Fill all the details as mentioned in the form above and click in the radio button of amount. Make sure you fill correct details.

ONLY USE YOUR OWN MOBILE NUMBER. Only one form can be submitted through one mobile number. Also, use your own active email address.

There are three payment options, Khalti, eSewa and ConnectIPS. Khalti and eSewa charge NRs. 10 per transaction, while ConnectIPS charges NRs. 4 per transaction. Total paying amount is Service charge added to application fee.

Once you click any one of the three payment buttons, you'll be redirected to **LOGIN PAGE** of respective payment partners. Once you login and authorize payment, you'll receive the **VOUCHER CODE**. Keep the voucher code safe.

You can also get the voucher code from **STATEMENT** of the account you made payment from. The **PRODUCT ID** is your application voucher code. You need to upload the payment receipt while submitting the application form.

III. START REGISTRATION

Once you've made payment and you've voucher number, click **START REGISTRATION** button. You'll get four pages with instructions. Kindly read the instructions properly. After instructions, you'll see the screen as below.

Home About ▾

Entrance Registration Application (ERA)

Applicant's General Information
*(All the * fields are mandatory)*

Nationality:* Nepalese Foreign

Voucher Number:* 1
Last 6 digits of Voucher Number / Payment Transaction Number

Contact Number:* 2
(Contact Number as mentioned in Bank Voucher or Payment Transaction.)

Email:* 3
Email Address

[Continue](#)

Use the voucher number from payment receipt, contact number and email you entered while making payment. Mismatch in voucher number and contact number will not be allowed to enter the application form. So, make sure to keep it safe.

After the voucher number and contact number is verified, you'll see the screen as below.

The screenshot displays the 'Entrance Registration Application (ERA)' form. At the top, there are links for 'Home' and 'About'. The main heading is 'Entrance Registration Application (ERA)', followed by the sub-heading 'Applicant's General Information'. A note states '(All the * fields are mandatory)'. The form includes the following fields:

- Nationality:*** Radio buttons for 'Nepalese' (selected) and 'Foreign'.
- Voucher Number:*** A text input field with a redacted value. Below it, a note says 'Last 6 digits of Voucher Number / Payment Transaction Number'.
- Contact Number:*** A text input field with a redacted value. Below it, a note says '(Contact Number as mentioned in Bank Voucher or Payment Transaction.)'.
- Email:*** A text input field with a redacted value. Below it, a note says 'Email Address'.
- Category:*** A dropdown menu currently showing 'Open'.
- Level:*** A dropdown menu showing 'Select Level'.
- Program:*** A dropdown menu showing 'Select Program'.
- Applicant's Name:*** Three stacked text input fields labeled 'FIRST NAME', 'MIDDLE NAME', and 'LAST NAME'.
- Gender :*** A dropdown menu showing 'Select Gender'.
- Date of Birth :*** Two date input fields. The first is labeled 'YYYY/MM/DD' and 'BS (YYYY/MM/DD)'. The second is labeled 'MM/DD/YYYY' and 'AD (MM/DD/YYYY)'.
- Identification Type :*** A dropdown menu showing 'Citizenship'.
- Citizenship No: *** A text input field.
- Issued By:** A dropdown menu showing 'Select an option...'.
- Issued Date:** Two date input fields. The first is labeled 'YYYY/MM/DD' and 'BS (YYYY/MM/DD)'. The second is labeled 'MM/DD/YYYY' and 'AD (MM/DD/YYYY)'.

Fill every detail in the screen. You can select multiple categories, **OPEN is compulsory**. Select all categories you're eligible for. You need to submit necessary documents for each category (QUOTA) you select at the bottom of application page.

Permanent Address Detail (As per Citizenship)

District:*

Local Level:

Ward No:

Academic Qualification

1. SLC/SEE or Equivalent

Board/University: Passed Year*

Symbol No* Percentage/CGP*

2. 10 + 2 or Equivalent

Board/University: Passed Year*

Symbol No* Percentage/CGP*

Guardian Info

Father Name:

Mother Name:

Guardian Name:

Contact No:

You need to select your preferred exam center location, any one of Kathmandu or Pokhara.

Preferred Exam Center

Preferred Exam Center:*

Document Uploads

Check the file format. Avoid COMMA ',' and multiple dots '.' in

Document Uploads

Check the file format. Avoid COMMA ',' and multiple dots '.' in filenames

Transaction Receipt/Payment Slip : *

(JPEG or PNG format)

Select Document to upload

Photo : * (JPEG or PNG format)

Select Document to upload

Recent passport photo with 350 high * 300 wide & plain background

SLC/SEE Gradesheet: *

Select Document to upload

Grade 11 Gradesheet: * (JPEG or PNG format)

Select Document to upload

Transcript (10+2 or Equivalent) : *

(JPEG or PNG or PDF format)

If you have multiple certificates please make a single PDF.

Preview is not available,

filenames will appear.

Select Document to upload

Signature Scan Document : *

(JPEG or PNG format)

Select Document to upload

Dalit Certificate Issued by National Dalit Commission or District Administration Office
(JPEG or PNG format)

Select Document to upload

Aadibasi Janajati Certificate Issued by National Foundation For Development of Indigenous Nationalities or District Administration Office
(JPEG or PNG format)

Select Document to upload

Madhesi Certificate Issued by District Administration Office or District Coordination Committee
(JPEG or PNG format)

Select Document to upload

Tharu Certificate Issued by National Foundation For Development of Indigenous Nationalities or District Administration Office
(JPEG or PNG format)

Select Document to upload

Muslim Certificate Issued by National Muslim Commission or District Administration Office
(JPEG or PNG format)

Select Document to upload

Pichhadiyako Certificate Issued by Local Level Government
(JPEG or PNG format)

Select Document to upload

Apanga Certificate Issued by National Federation of the Disabled or District Administration Office
(JPEG or PNG format)

Select Document to upload

Recommendation from respective working office under TU
(JPEG or PNG format)

Select Document to upload

Recommendation from District Administration Office for respective 'OTHERS' category. Read notice for detail.
(JPEG or PNG format)

Select Document to upload

I hereby declare that the information given above and the documents uploaded are true and correct. If something is found false and/or incomplete, I shall be fully responsible and I accept any decision of FOL to disqualify my admission application.

Save Information

After you click the **declaration statement**, **SAVE INFORMATION** button will be active and you can save your application form. Once saved, you'll see the screen as below. You can review the details you entered, and **EDIT (button 1 in image below)** if you see any mistake. If everything is fine you can **SUBMIT (button 2 in image below)** your form. Unless you submit the form, the form will not appear in our portal.

Home About

Your information is not yet submitted. If something is still incomplete or wrong; then, click the edit button for necessary correction, then save it and click submit for successful submission.

1 Edit Submit 2

General Information

Current Status: Saved but not submitted.

Nationality
Nepalese

Voucher No
[REDACTED]

Name
JJJ

Gender
Male

Date of Birth
[REDACTED]

Program
B.A.LL.B (5 Years, 10 Semesters)

Contact No
[REDACTED]

Email
j@k.l

Category
Open

Identification Document Type
Admit Card of 12th

Identification Document No
R41

Once submitted you'll see the screen as below. You can download the confirmation page from **Download Options**. The next page contains the sample confirmation page. **DO NOT PRINT IT.**

[Download Options](#)

General Information

Current Status: Verification on going

Nationality
Nepalese

Voucher No
[REDACTED]

Name
[REDACTED]

Gender
Male


Date of Birth
[REDACTED]

Program
[REDACTED]

Contact No
[REDACTED]

Email
[REDACTED]

Category
Open




Tribhuvan University
Faculty of Law
Entrance Examination -2080

Online Application (Confirmation Page)

Registration Details

It is not your Admit Card

Voucher's No:	[REDACTED]	
Applicant's Name:	[REDACTED]	
Gender:	Male	
Date of Birth:	[REDACTED]	
Email:	[REDACTED]	
Phone:	[REDACTED]	
District:	Arghakhanchi	
Municipality:	Panini Rural Municipality	
Ward No:	6	
Guardian Name:	R	
Program Name:	B.A.LL.B (5 Years, 10 Semesters)	
Category:	Open	
Identification Document No:	R41	

IV. APPLICATION STATUS

CHECK YOUR STATUS/PRINT ADMIT CARD (button 3 from page 1) has multiple usage. Fill your details as mentioned in the screen below, and you'll see the screen as shown in page number 8 if you've saved but not submitted and page number 9 if you've submitted the form.

Check Application Status

You are checking your application status

Nationality*: Nepalese Foreign

Level*: Bachelor Level

Program*: B.A.LL.B (5 Years, 10 Semesters)

Contact No*: [REDACTED]

Date of Birth *: [REDACTED] [REDACTED]
BS (YYYY/MM/DD) AD (MM/DD/YYYY)

Voucher No*: [REDACTED]
Last 6 digits of Voucher No or Payment Transaction No

[Search your status](#)

You can download admit card from the screen of page 9, once it is released. You can edit your application form from the screen of page 8 if Faculty of Law deems any correction is necessary.